

**OFFICE OF LEGAL POLICY
U.S. DEPARTMENT OF JUSTICE**

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Room 7222

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The mission of the Office of Legal Policy (OLP) is to plan, develop and coordinate the implementation of major legal policy initiatives of high priority to the Department and to the Administration. OLP functions as a focal point for the development and coordination of Department policy.

**Projected No.
of Volunteers:** 10

**Internship
Location(s):** Washington, D.C.

**Application
Materials:** Resume, transcript (official or unofficial), three references, and hours and days available

Qualifications: First-year (second semester), second- and third-year law students. Law school graduates are not eligible for summer positions. Excellent research and writing skills with a knowledge of Lexis/Nexis and Westlaw.

**Application
Deadline:** Date positions available: June – August 2004
Open until filled

**Minimum Weeks
Required:** 6 weeks

Salary: Volunteer (without compensation)

Assignments: The Office of Legal Policy seeks law student interns to assist the office in developing and implementing policy initiatives and to aid the office in its work related to judicial nominations. Legal interns will be called upon to conduct legal and non-legal research and analysis, to prepare memoranda and talking points, and they will have the opportunity to be involved in nearly all stages of policy development. In addition, interns will participate in the office's work on judicial nominations, from nomination through the confirmation process.

Web Site: www.usdoj.gov/olp